ADMISSION REQUIREMENTS

Welcome to the Academy of the Sacred Heart. We appreciate your interest in exploring a Sacred Heart education for your daughter and look forward to working with you throughout the admission process. Our school welcomes students of diverse backgrounds and faiths and is committed to the development of each student's spiritual, intellectual, physical and emotional growth.

Open Houses and Tuesday Tours provide opportunities for prospective families to visit both campuses and meet administrators, faculty, students and parents. Individual campus tours may be scheduled by contacting the Admission Office at 504-269-1213.

To begin the admission process, a completed application is required with the non-refundable application fee before the end of January to be assured of timely processing. Each applicant for admission to the Academy of the Sacred Heart is given careful consideration by the admission committee.

Preschool (Prekindergarten and Kindergarten)

- Children entering the Prekindergarten program should be four years old by August 31st.
- Children entering the Kindergarten program should be five years old by August 31st.
- Applicants are required to have an intellectual assessment WPPSI-IV (Wechsler Preschool and Primary Scale of Intelligence IV).
- A classroom group or individual visit on the Mater Campus
- A confidential ISAS Teacher Recommendation Form completed by their current school
- Classroom observation at student's current school by admission office personnel

Lower School (1st – 4th grades)

- Applicants are required to have an intellectual assessment (Wechsler Preschool and Primary Scale of Intelligence IV or Wechsler Intelligence Scale for Children – Fourth Edition).
- Applicant's most recent transcript of grades and standardized test scores (requested by the admission office)
- ISAS Teacher Recommendation Form completed by student's current school
- Scheduled classroom visit day on the Mater Campus

Middle School (5th – 8th grades)

- Applicants are required to have achievement testing administered at Sacred Heart or another ISAS school.
- Applicant's most recent transcript of grades and standardized test scores (requested by the admission office)
- Confidential ISAS Teacher Recommendation Forms completed by student's current school
- Scheduled class visit day at Sacred Heart
- Student interview

Upper School (9th – 12th grades)

- Applicants are required to have achievement testing administered at Sacred Heart or another ISAS school.
- Applicant's most recent transcript of grades and standardized test scores
- Confidential ISAS Teacher Recommendation Forms completed by student's current school
- Scheduled class visit day at Sacred Heart
- Student interview

The Admission Committee reviews each applicant's completed file. Parents will be notified of admission decisions according to the schedule of dates set by the ISAS schools of New Orleans and the Archdiocese of New Orleans. The Academy of the Sacred Heart admits academically qualified students without regard to race, color, religious preference, national or ethnic origin.

ACADEMY OF THE SACRED HEART

Small Photograph of Applicant

APPLICATION FOR ADMISSION

Application for grade _____ for the school year_____ – _____ Date of application _____

Applicant's name: _____
Last First Middle

Preferred Name: _____ (if applicant is called by other than first name, please indicate)

Address: _____
Street City State Zip

Home Phone: _____ Ethnicity: _____ Citizenship: _____

Date of Birth: _____ Religion: _____

Student's Social Security Number: _____

Names and ages of other children in family: _____

Check if applicable: ❑ Parents married ❑ Parents separated ❑ Parents divorced ❑ Single parent
❑ Father remarried ❑ Mother remarried ❑ Father deceased ❑ Mother deceased

Applicant lives with_____ Non-domiciled parent may receive records ❑ Yes ❑ No

FATHER:

(Dr./Mr.)
Full name: First Middle Last

Preferred Name

Home Address (if different from the applicant)

City, State, and Zip Code

Home Phone Cell Phone

Business Phone Email

Position

Employer

MOTHER:

(Dr./Ms./Mrs.)
Full name: First Middle Last

Preferred Name

Home Address (if different from the applicant)

City, State, and Zip Code

Home Phone Cell Phone

Business Phone Email

Position

Employer

STEPMOTHER:

(Dr./Mrs.)
Full name: First Middle Last

Cell Phone Email

STEPFATHER:

(Dr./Mr.)
Full name: First Middle Last

Cell Phone Email

Current School: _____ Phone: _____

Current School Address: _____ FAX: _____

Reasons for leaving current school: _____

_____

Does student have any disability, allergy or chronic illness? ❑ Yes ❑ No If yes, please explain: _____

_____

Has the child undergone any diagnostic testing or evaluation for either learning disabilities or psychological issues? _____

May we contact the therapist, counselor, psychologist?_____

_____

Name Phone Address

List other schools to which you have applied:

_____

_____

Members of family or friends who have attended a Sacred Heart school: (Name and Relationship)

_____

_____

How did you hear about Sacred Heart? _____

Describe your educational expectations for your daughter. Please include any special information about your child that would assist in the evaluation of her application. (interests, hobbies etc.)

_____

_____

_____

_____

Have you previously applied to Sacred Heart for admission? ❑ Yes ❑ No

Please check if you would like to receive a Financial Aid Application _____

A $50.00 APPLICATION FEE SHOULD BE SENT TO THE ADMISSION OFFICE WITH THIS APPLICATION.

With your signature on this application, we will assume permission to write for transcript of grades.

Signature (parent or guardian) _____ Date _____

The Academy of the Sacred Heart admits students of any race, color, religious preference, national and ethnic origin to all the rights, privileges, programs and activities generally made available to students of the school. It does not discriminate on the basis of race, color, national and ethnic origin in violation of state or federal law or regulation in administration of its educational policies, scholarship and loan programs, and athletic and other school-administered programs.

ACADEMY OF THE SACRED HEART

PERMISSION FOR SCHOOL TO RELEASE STUDENT RECORDS

Name of Applicant _____

Applying for grade _____ for year _____

To the parent(s):
Please return this signed form to the Academy of the Sacred Heart with your child's application.

This form is to be completed by the Principal, Director, or teacher of your child's most recent school. Your current school will mail this confidential reference form and supporting materials (grades, standardized testing, if applicable) directly to the Academy of the Sacred Heart. A parent may not "hand carry" the completed form to the Academy of the Sacred Heart. It will be used only for the admission process and will not become part of the student's permanent school record. The Admission Committee cannot act until all necessary information has been received.

I/we hereby authorize the Academy of the Sacred Heart to contact schools and other sources to obtain information to support this applicant's application*. I/we will not seek access to confidential recommendation and evaluation materials before or after an admission decision is made. I/we release every person and institution from any and all liability resulting from or pertaining to the furnishing of records, documents and other information provided to the Academy of the Sacred Heart for that purpose. In order to complete the application process, I/we authorize the release of my child's academic records and psychological testing results. After acceptance has been offered, I/we authorize release of the full record when transfer occurs.

Signature of Parent: _____ Date _____

(or custodial parent) _____

To the school:
The Academy of the Sacred Heart would appreciate receiving the following information:

Current report card
All standardized test scores
Official transcripts
Recommendations from current teachers – forms to be supplied by Sacred Heart
Any other information pertinent to the student

*The Directors of Admission of the Independent Schools of New Orleans (ISAS-NO) work together to make the admission process as simple as possible for parents and children and to help families find the best educational placement for each child. When families apply to more than one ISAS-NO school, those schools will share applicant lists, school records, teacher recommendations and testing results. Your signature above indicates your acceptance of these policies.